



**REGULAR MEETING OF FLORENCE PARKS AND BEAUTIFICATION
COMMISSION
THURSDAY, MAY 7, 2026 - 8:30 AM
BARNES STREET ACTIVITY CENTER - MULTI-PURPOSE ROOM
513 BARNES ST
FLORENCE, SC**

I. Call to Order

II. Approval of Minutes

April Minutes

III. Appearances and Requests

- a. Levy Park Event (Ervin Brown)
- b. Dr. Iola Jones Park Event (Titorell Townsend)
- c. Mordecai C. Johnson Community Event (Michael Zimmerman)
- d. Dr. Iola Jones Park Event (Carolyn Mitchell)
- e. Tree City Growth Award (Adam Swindler)
- f. Dr. Iola Jones Park Event (Zyon Israel)

IV. Membership Status(Quorum of 15 members is 8)

V. Staff Reports

VI. Old Business

VII. Committee Reports

| | |
|----------------------|--------------------------|
| Tree Removal Request | George |
| Program Development | George and Carlos |
| Annual Plan | Walter, Daryl, and Bruce |
| By-Laws | Walter, Daryl, and Bruce |
| Arbor Day | Carlos and Sanovia |

| | |
|-----------------|-----------------|
| Florence Trails | Bruce and Scott |
|-----------------|-----------------|

VIII. Veterans Park

IX. Park Oversight

| | |
|--------------------------|----------------|
| Freedom Florence | Carlos |
| Dr. Iolsa Jones Park | George |
| Jeffries Creek Park | Ross |
| Levy Park | Josielle |
| Lucas Park | Wesley |
| Maple Park | Andrew |
| McLeod Park | |
| Northside Park | Jarvis |
| Mordecai C. Johnson Park | Darryl |
| Rail Trail | Walter |
| Soccer Complex | Bruce |
| Jebaily Park | Itisa |
| Timrod Park | Darryl & Itisa |
| Tennis Complex | Sanovia |
| Sports Complex | Sanovia |
| Veterens Park | |
| Rail Trail (near Soccer) | Terrance |
| High Hill Creek | Scott |
| Lester Park | Jarvis |

X. New Business

XI. Adjournment

Next Regular Meeting is scheduled for June 4.



CITY OF FLORENCE

PARKS AND BEAUTIFICATION COMMISSION MEETING

April 2, 2026

PRESENT:

Darryl Mitchell, Carlos Washington, Itisa Harley-Williams, Andre Chaplin III, Kiana Brown, Curtis Reid Sturgeon, Jarvis Eaddy, Wesly Snow

OTHERS: April Frederick, Victoria Nash,

ABSENT:

Sanovia Arcenaux, George Scipio, Michael Montrose, Terrance Legette, Walter Sallenger, Josiella McWhite-Williams, Ross McMillian, Bruce Malick, Scott Murphy

CALL MEETING TO ORDER:

Darryl Mitchell called the meeting to order at 8:42AM.

APPROVAL OF THE MINUTES:

The minutes for March 2026 meeting.

- Motioned to approve minutes.
- Minutes accepts

APPEARANCES/REQUESTS BEFORE COMMISSION:

- Betsy Hoyle – Master Gardener
 - Location: Lucas Park
 - Date: May 2
 - Event: Pruning of the Azaleas
 - This event is just to clean up the gardening boxes. She also included other dates for doing clean ups or planting for the garden boxes at Lucas Park. They will have the participants sign waivers and media waivers and partnering with Keeping Florence Beautiful.
 - Questioned was about getting a irrigation system at this park.
- Adonikam Hudson- - Embassy Apostolic Church and a Pastor
 - Location: Mordecai C. Johnson
 - Date: May 2
 - Time:

- This event is a community gospel explosion and food giveaway. Partnered with other resources to offer free screening. They also want to create positive behavior.
 - Victoria mentioned about doing a walk through so they can look at the power and setting up a stage.
- April asked the parks commission members, "Do we want to require customers to attend the parks commission meeting to discuss their community event?"
 - Moving forward, we will require the customer to attend the meeting. We will add this line on the applications: " The parks commission board can't approve any events without you attending the parks commission meeting, which is held on the first Thursday of every month at 8:30am".
 - A board member asked about the screening of community events. We just recently implemented a questioner about the end results or how the different events outcomes were. We have been aware that some events are held at the parks without our knowledge or permission.

MOTION TO MOVE TO EXECUTIVE SESSION: 9:10AM

- Discussion regarding proposed contractual arrangements involving appearance and requests.

RESUME OPEN SESSIONS: 9:16AM

- Motion to approve Betsy Hoyle for May 2.
 - Approve unanimously.
- Motion to approve Adonikam Hudson on May 2.
 - Approve unanimously
- Motion to defer Shanequa Joe event to staff discretion.
 - Approved unanimously
- Motion to defer Micheal Zimmerman to another or next meeting.
 - Approved unanimously
- Motion to approve following dates: April 16, June 25, August 13, September 10, October 8, and November 12 for Betsy Hoyle for Lucas Park.
 - Approved unanimously

MEMBERSHIP STATUS

- Membership is full.
- New member-Veteran Park Committee- Pastor Martin Quick.

STAFF REPORTS:

- Tennis
 - Saturday Fun Day March 7 and 21 – Free tennis lessons for adults and children
 - Nucor Charity Pickleball Tournament – March 29 – 22 at Timrod
 - USTA tournament – March 14 – 16 and March 27 – 29
- Special Events
 - Story book Trail at Timrod
 - Hoppin' Around Flo-Town – April 2 – 5
 - Family BINGO Night – April 17
 - Bo-Time Dash – Aug 29
- Freedom Florence
 - Registration for Adult Softball and Kickball – March 1
 - Pee Dee Pitch Off – March 5 – 7
 - Batting Cages is open
 - Top Gun Tournament – March 14
 - Little League Opening – March 21
- OWLS
 - Hosted Staying Safe-Avoiding Identity Theft and Scam
 - 12-week Beginner YOGA
- Sports Complex
 - Hosted 4 Track Meet – March 3, 10, 17, and 20
 - Moore Middle school uses the field for games.
 - High School Baseball Day – March 21 – 6 teams
 - Perfect Game Tournament – 27 teams - March 27 – 28
 - Flamingos had a St. Patrick's Day Festival and 5K – Carolina Bank Stadium
 - Flock Star Field Trip – Field trip for Florence Elementary students
- Soccer Complex
 - We had Recreation and Select games.
- Upcoming Events:
 - Planting vegetables in the community gardens at Dr. Iola and Mordecai C. Johnson
 - DC Fastpitch tournament – April 11
 - Adult Softball Tournament – April 18 – 19
 - FMU Sorority will be doing a 5K – April 18
 - Top Gun baseball and softball tournament – April 25 & 28
 - QAT Pickleball Tournament - May 2 -3
- Project Updates
 - Tennis Center Expansion – We are close to selecting the firm.
 - Pearl Moore Expansion – We are close to selecting the firm
 - Football Expansion – Just submitted permits.
 - Levy Park – Waiting on cost analogist to see how far the \$18 million will go.

- Timrod Park Amphitheater – we are putting an awning and dressing it up.
- Questions were asked about football updates – We have started getting permits, fields will be done by session.
- Another questions – Will there be another entrance? No because staff will make provisions on scheduling.
- Donnie Carter – April 13 – 1pm – during city council meeting, council will be honoring Donnie for his years of service to board. They will be making a resolution.

OLD BUSINESS

COMMITTEE REPORT

- **Tree Removal Request -**
- **Program Development**
- **Annual Plan –**
- **By-Laws**
- **Arbor Day**
- **Florence Trails –**

VETERANS PARK

- Request – Barnes Street Teen programs want to go to Veterans park on June 10 at 10am. They will need someone to show them around and explain the monuments.

PARK OVERSIGHT

- Jarvis Eaddy will take over Lester Park.
- Questions were asked about Jeffries Creek playground – We will be replacing the playground.

NEW BUSINESS/REQUEST

MOTION TO ADJOURN: 9:38am

NEXT MEETING DATE:

May 7

May meeting



City of Florence
Parks, Recreation, & Sports Tourism
513 Barnes Street, Florence, SC 29501

Park Use Agreement

Please Print

Name of Applicant ERVIN BROWN
 Organization THE HOUSE OF UNITY
 Address 1816 LAKE BLACKOCK DRIVE
 City FLORENCE State SC Zip Code 29501
 Telephone Number (609) 251-1402 Alt Telephone Number (609) 251-1402
 Email Address eloren708430@gmail.com

Park/Facility to be used: LEVY PARK

Specific area to be reserved PIKNIC BLETTER

Date of the Event: 06/06/26 Expected Attendance: 50-75

****See page 3 for rental prices****

Set Up Time: 10am Event Starting Time: 12NOON

Event Ending Time: 4PM End Cleanup Time: 4-5pm

Describe in detail the type of event/activity: (Ex: Wedding, Birthday Party, Dinners, Reception, Etc.)

FOOD AND CLOTHING give away AND
PASSING OUT TRACTS ALSO DRINKS

Note: Bathrooms may or may not be available for rentals. Bathrooms are only available at Timrod Park, Northwest Park, Dr. Iola Jones Park and Levy Park.

Note: The main area, kitchen, and bathrooms of the community center are the only spaces available for rent.

Will you need access to park area for loading/unloading? No

Will electricity be needed? YES
If yes, what are the power requirements? Not ~~to~~ NONE at this time

Will the event have security? No

Will food and/or drinks be served? yes

Park Use Agreement

Are you proposing to serve any alcoholic beverages? N/O

Note: To serve alcoholic beverages a SC Dept. of Revenue license is required, and special permission must be obtained by the City of Florence and the Florence Police Chief. In addition, if approved, the lessee must provide proof of liquor liability insurance and name the City of Florence as an additional insured.

Note: The only Parks, Recreation, & Sports Tourism facilities which allow alcoholic beverages at this time are the Dr. Eddie Floyd Tennis Center, Florence Soccer Complex, Sports Complex Stadium and the Lawton-Chase House.

You will need to show proof of insurance 10 days prior to your event. Initial here: _____

See "Proof of Insurance" on the following pages for more information.

I have read the City of Florence Parks, Recreation, & Sports Tourism Facilities Use and Rental Guidelines and agree to abide by the conditions stated therein. I also understand that we may have to appear before the Parks & Beautification Commission for approval of event. I also agree to provide the City of Florence, if required, a Certificate of Insurance naming the City as Additional Insured. I also understand that full payment be made to a Parks, Recreation, & Sports Tourism staff at least 10 days prior to date of usage. Rental fees are located on Page 3 and can also be obtained by visiting the City of Florence Parks, Recreation, & Sports Tourism Department.

[Handwritten Signature]

Applicant Signature

04/10/26

Date

This portion needs to be filled out by a City of Florence Parks, Recreation, & Sports Tourism Staff.

USAGE FEE \$ _____ DEPOSIT FEES _____

TOTAL = _____

| | |
|---|----------------------------|
| Approved By: _____ (Parks, Recreation, & Sports Tourism Staff) | _____ Date & Time Received |
| Office Phone: 843-665-3253 | Police Phone: 843-665-3191 |

**Parks, Recreation, & Sports Tourism Facilities
Use and Rental Guidelines**

Proof of insurance:

The Lessee shall provide to the City of Florence Parks, Recreation, & Sports Tourism at least 10 days prior to the scheduled date of usage, proof of liability insurance acceptable to the City of Florence in which the City, sponsor(s), vendor(s), and performer(s) are additional insureds. The Certificate of Insurance confirming coverage should indicate in the description of operations section the name of the event, date(s) of the event and activities encompassed in the event. The liability insurance should provide a minimum policy limit of \$1,000,000 per occurrence, \$2,000,000 for products/completed operations and general aggregate. The exact terms and conditions of such policy shall be specified by and meet the specifications of the City of Florence.

If Lessee does not have proper insurance coverage, it may be obtained through the Municipal Association of SC TULIP Program.

Compliance:

The Lessee shall comply with all laws, ordinances and regulations adopted or established by federal, state, county or city governmental agencies and the Lessee shall not suffer or permit to be done anything on said premises in violation of such laws, ordinances, or regulations.

Payment of Fees:

All applicable fees shall be paid at least ten (10) business days prior to the scheduled date of the event. Any applicable licenses or permits shall be obtained and proof of same be provided prior to the payment of fees and execution of this agreement. Failure to pay and/or obtain licenses, insurance and permits as noted will result in denial of use by the City of Florence. The City of Florence reserves the right to seek restitution for any loss of revenues resulting from Lessee's failure to pay.

Cancellation Policy:

To receive full refund for cancellation, notification and a request must be made 2 days prior to the event.

Hold Harmless:

The Lessee shall defend, indemnify and hold harmless the City of Florence, its officials, agents, servants and/or employees, each severally and jointly, from and against any and all liabilities, demands, claims, damages, losses, costs and expenses of every kind and description, including, but not by way of limitation, any and all direct and indirect costs of defense made against or incurred by such indemnities as a direct or indirect consequence of injury, sickness or disease, including death, to persons, injury or destructions of property, including without limitation the loss of use of such property, and any other cause of action whatsoever arising out of or resulting from or which would not have occurred or existed by for the existence of the Lease and Agreement. This indemnity shall include, but not by way of limitation, any and all liabilities, demands, claims, damages, losses, costs and expenses caused or alleged to have been caused by any negligent or other act of any such indemnities.

Security:

It is agreed that the City of Florence shall not be responsible for providing any security to the property or persons of the sponsor, performer, or the agents, servants, invitees and/or permittees of the Lessee. Any security provided by the City of Florence shall be for the sole benefit of the City of Florence only. If Lessee determines that additional security is needed, coordination should be made to employ off-duty City of Florence police officers at a cost to be incurred solely by the Lessee.

Other Conditions:

In permitting the use of the premises, the City of Florence retains the right, but not the duty, to enforce all necessary and proper rules for the management and operation of the premises. City of Florence employees and their designated agents shall be granted full access to the site without any restrictions whatsoever. It is understood that the Lessee shall not permit any event to be held upon the premises which would be offensive to public morals. Sound loudness levels of performances shall comply with all local ordinances. In the event that Lessee violates these regulations, the City of Florence reserves the right to immediately terminate the activity and/or performance and demand that Lessee immediately vacate the premises.

Damages:

The Lessee shall be liable to the City of Florence for all damages to the property or adjacent property. Lessee shall pay to the City of Florence the cost of repairs or replacement for any and all damage of whatever origin or nature which might have occurred during the term of the period of this lease.

Cleanup:

It is agreed that the City of Florence shall not be responsible for providing any event setup or cleanup unless otherwise stipulated in writing. Lessee shall be responsible for leaving event area in the same condition as they found it prior to the setup of the event. Trash shall be properly disposed of.

Assignment:

The Lessee shall not assign or sublet the premises and space covered by this agreement without the express written consent of the City of Florence.

Other Conditions:

This instrument contains the entire agreement between the parties and shall not be modified except by written instrument. Any matters not expressly provided for herein shall be governed by the sole discretion and direction of the City of Florence.

Lessee:

Printed Name: ERVIN BROWN
 Signature: [Handwritten Signature]
 Address: 1816 LAKE BLACK DR.
 City: FLORENCE State SC Zip 29501
 Phone: (803) 251-1402
 Email: elorenzo843@gmail.com

IMPORTANT:
 PERMISSION TO USE THE SPACE REQUESTED IS NOT CONSIDERED APPROVED UNTIL YOU RECEIVE A COPY OF THE ENTIRE AGREEMENT APPROVED AND SIGNED BY THE CITY OF FLORENCE DESIGNEE.

May

Park Use Agreement

Please Print

Name of Applicant Titorell Townsend
 Organization Crescent Temple 148, Crescent Court 143
 Address 2088 N. Faby Street
 City Florence State SC Zip Code 29501
 Telephone Number 843.535.2895 Alt Telephone Number _____
 Email Address t.torell@yahoo.com

Park/Facility to be used: Dr. Iola Jones Park

Specific area to be reserved grounds

Date of the Event: June 19, 2020 Expected Attendance: Neighborhood

****See page 3 for rental prices****

Set Up Time: 9:00am Event Starting Time: 9:00am

Event Ending Time: _____ End Cleanup Time: _____

Describe in detail the type of event/activity: (Ex: Wedding, Birthday Party, Dinners, Reception, Etc.)

June 19th Celebration

Note: Bathrooms may or may not be available for rentals. Bathrooms are only available at Timrod Park, Northwest Park, Dr. Iola Jones Park and Levy Park.

Note: The main area, kitchen, and bathrooms of the community center are the only spaces available for rent.

Will you need access to park area for loading/unloading? yes

Will electricity be needed? yes
 If yes, what are the power requirements? _____

Will the event have security? yes

Will food and/or drinks be served? yes

Park Use Agreement

Are you proposing to serve any alcoholic beverages? NO

Note: To serve alcoholic beverages a SC Dept. of Revenue license is required, and special permission must be obtained by the City of Florence and the Florence Police Chief. In addition, if approved, the lessee must provide proof of liquor liability insurance and name the City of Florence as an additional insured.

Note: The only Parks, Recreation, & Sports Tourism facilities which allow alcoholic beverages at this time are the Dr. Eddie Floyd Tennis Center, Florence Soccer Complex, Sports Complex Stadium and the Lawton-Chase House.

You will need to show proof of insurance 10 days prior to your event. Initial here: TA
 See "Proof of Insurance" on the following pages for more information.

I have read the City of Florence Parks, Recreation, & Sports Tourism Facilities Use and Rental Guidelines and agree to abide by the conditions stated therein. I also understand that we may have to appear before the Parks & Beautification Commission for approval of event. I also agree to provide the City of Florence, if required, a Certificate of Insurance naming the City as Additional Insured. I also understand that full payment be made to a Parks, Recreation, & Sports Tourism staff at least 10 days prior to date of usage. Rental fees are located on Page 3 and can also be obtained by visiting the City of Florence Parks, Recreation, & Sports Tourism Department.

Terrell Johnson

4-14-2026

Applicant Signature

Date

This portion needs to be filled out by a City of Florence Parks, Recreation, & Sports Tourism Staff.

USAGE FEE \$ _____ DEPOSIT FEES _____

TOTAL = _____

| | |
|---|----------------------------|
| Approved By: _____ (Parks, Recreation, & Sports Tourism Staff) | _____ Date & Time Received |
| Office Phone: 843-665-3253 | Police Phone: 843-665-3191 |

Park Use Agreement

Please Print

Name of Applicant Michael Zimmerman
 Organization Each one teach one Build All
 Address 1619 gerss Ave APT B
 City Florence State SC Zip Code 29501
 Telephone Number 980-335-7497 Alt Telephone Number 980-335-7497
 Email Address MikeMike.Zimmerman@gmail.com

Park/Facility to be used: Mordecai C. Johnson Park Community
 Specific area to be reserved ~~June 7~~
 Date of the Event: June 7 Expected Attendance: 50-120

****See page 3 for rental prices****

Set Up Time: 8:30-10:00 AM Event Starting Time: 10:00 AM
 Event Ending Time: 5:00 End Cleanup Time: 6:00

Describe in detail the type of event/activity: (Ex: Wedding, Birthday Party, Dinners, Reception, Etc.)

Designed for youth, families, and local businesses to
come out and basketball games, local vendors, food, music
and opportunities to sign up for youth programs and mentorship

Note: Bathrooms may or may not be available for rentals. Bathrooms are only available at Timrod Park, Northwest Park, Dr. Iola Jones Park and Levy Park.

Note: The main area, kitchen, and bathrooms of the community center are the only spaces available for rent.

Will you need access to park area for loading/unloading? Yes

Will electricity be needed? Yes
 If yes, what are the power requirements? _____

Will the event have security? Yes

Will food and/or drinks be served? Yes

Park Use Agreement

Are you proposing to serve any alcoholic beverages? NO

Note: To serve alcoholic beverages a SC Dept. of Revenue license is required, and special permission must be obtained by the City of Florence and the Florence Police Chief. In addition, if approved, the lessee must provide proof of liquor liability insurance and name the City of Florence as an additional insured.

Note: The only Parks, Recreation, & Sports Tourism facilities which allow alcoholic beverages at this time are the Dr. Eddie Floyd Tennis Center, Florence Soccer Complex, Sports Complex Stadium and the Lawton-Chase House.

You will need to show proof of insurance 10 days prior to your event. Initial here: MTL
 See "Proof of Insurance" on the following pages for more information.

I have read the City of Florence Parks, Recreation, & Sports Tourism Facilities Use and Rental Guidelines and agree to abide by the conditions stated therein. I also understand that we may have to appear before the Parks & Beautification Commission for approval of event. I also agree to provide the City of Florence, if required, a Certificate of Insurance naming the City as Additional Insured. I also understand that full payment be made to a Parks, Recreation, & Sports Tourism staff at least 10 days prior to date of usage. Rental fees are located on Page 3 and can also be obtained by visiting the City of Florence Parks, Recreation, & Sports Tourism Department.

[Signature]

Mar. 23. 26

Applicant Signature

Date

This portion needs to be filled out by a City of Florence Parks, Recreation, & Sports Tourism Staff.

USAGE FEE \$ _____ DEPOSIT FEES _____
 TOTAL = _____

| | |
|---|----------------------------|
| Approved By: _____ (Parks, Recreation, & Sports Tourism Staff) | _____ Date & Time Received |
| Office Phone: 843-665-3253 | Police Phone: 843-665-3191 |

Park Use Agreement

Please Print

Name of Applicant Carolyn Mitchell
 Organization CMMS Foundation
 Address 2526 Whippoorwill Rd.
 City Effingham State SC Zip Code 29541
 Telephone Number 843-956-3416 Alt Telephone Number _____
 Email Address cmitchm27@yahoo.com

Park/Facility to be used: ~~Levy~~ PARK Dr. Iola Jones Park
 Specific area to be reserved PARK AREA
 Date of the Event: June 6, 2026 Expected Attendance: 100

****See page 3 for rental prices****

Set Up Time: 9:00 AM Event Starting Time: 1:00 PM
 Event Ending Time: 5:00 pm End Cleanup Time: 6:30 pm

Describe in detail the type of event/activity: (Ex: Wedding, Birthday Party, Dinners, Reception, Etc.)

FUN DAY FAMILY FUN DAY IN THE PARK w/ Elected Officials. Bringing the communities together for a day of fun and laughter with food vendors and others including a D.J. and Elected Officials.

Note: Bathrooms may or may not be available for rentals. Bathrooms are only available at Timrod Park, Northwest Park, Dr. Iola Jones Park and Levy Park.

Note: The main area, kitchen, and bathrooms of the community center are the only spaces available for rent.

Will you need access to park area for loading/unloading? yes

Will electricity be needed? yes
 If yes, what are the power requirements? 3 speakers

Will the event have security? hopeful the police department

Will food and/or drinks be served? Dilly food and perhaps lemon-aid/tea and soda's, water.

Park Use Agreement

Are you proposing to serve any alcoholic beverages? Absolutely Not.

Note: To serve alcoholic beverages a SC Dept. of Revenue license is required, and special permission must be obtained by the City of Florence and the Florence Police Chief. In addition, if approved, the lessee must provide proof of liquor liability insurance and name the City of Florence as an additional insured.

Note: The only Parks, Recreation, & Sports Tourism facilities which allow alcoholic beverages at this time are the Dr. Eddie Floyd Tennis Center, Florence Soccer Complex, Sports Complex Stadium and the Lawton-Chase House.

You will need to show proof of insurance 10 days prior to your event. Initial here: *AM*
 See "Proof of Insurance" on the following pages for more information.

I have read the City of Florence Parks, Recreation, & Sports Tourism Facilities Use and Rental Guidelines and agree to abide by the conditions stated therein. I also understand that we may have to appear before the Parks & Beautification Commission for approval of event. I also agree to provide the City of Florence, if required, a Certificate of Insurance naming the City as Additional Insured. I also understand that full payment be made to a Parks, Recreation, & Sports Tourism staff at least 10 days prior to date of usage. Rental fees are located on Page 3 and can also be obtained by visiting the City of Florence Parks, Recreation, & Sports Tourism Department.

Ashlyn Mitchell

Applicant Signature

4/29/2026

Date

This portion needs to be filled out by a City of Florence Parks, Recreation, & Sports Tourism Staff.

USAGE FEE \$ _____ DEPOSIT FEES _____

TOTAL = _____

| | |
|---|----------------------------|
| Approved By: _____ (Parks, Recreation, & Sports Tourism Staff) | _____ Date & Time Received |
| Office Phone: 843-665-3253 | Police Phone: 843-665-3191 |

**Parks, Recreation, & Sports Tourism Facilities
Use and Rental Guidelines**

Proof of insurance:

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If Lessee does not have proper insurance coverage, it may be obtained through the Municipal Association of SC TULIP Program.

Compliance:

The Lessee shall comply with all laws, ordinances and regulations adopted or established by federal, state, county or city governmental agencies and the Lessee shall not suffer or permit to be done anything on said premises in violation of such laws, ordinances, or regulations.

Payment of Fees:

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Cancelation Policy:

To receive full refund for cancelation, notification and a request must be made 2 days prior to the event.

Hold Harmless:

The Lessee shall defend, indemnify and hold harmless the City of Florence, its officials, agents, servants and/or employees, each severally and jointly, from and against any and all liabilities, demands, claims, damages, losses, costs and expenses of every kind and description, including, but not by way of limitation, any and all direct and indirect costs of defense made against or incurred by such indemnities as a direct or indirect consequence of injury, sickness or disease, including death, to persons, injury or destructions of property, including without limitation the loss of use of such property, and any other cause of action whatsoever arising out of or resulting from or which would not have occurred or existed by for the existence of the Lease and Agreement. This indemnity shall include, but not by way of limitation, any and all liabilities, demands, claims, damages, losses, costs and expenses caused or alleged to have been caused by any negligent or other act of any such indemnities.

Security:

It is agreed that the City of Florence shall not be responsible for providing any security to the property or persons of the sponsor, performer, or the agents, servants, invitees and/or permittees of the Lessee. Any security provided by the City of Florence shall be for the sole benefit of the City of Florence only. If Lessee determines that additional security is needed, coordination should be made to employ off-duty City of Florence police officers at a cost to be incurred solely by the Lessee.



City of Florence
Parks, Recreation, & Sports Tourism
513 Barnes Street, Florence, SC 29501

Other Conditions:

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Damages:

The Lessee shall be liable to the City of Florence for all damages to the property or adjacent property. Lessee shall pay to the City of Florence the cost of repairs or replacement for any and all damage of whatever origin or nature which might have occurred during the term of the period of this lease.

Cleanup:

It is agreed that the City of Florence shall not be responsible for providing any event setup or cleanup unless otherwise stipulated in writing. Lessee shall be responsible for leaving event area in the same condition as they found it prior to the setup of the event. Trash shall be properly disposed of.

Assignment:

The Lessee shall not assign or sublet the premises and space covered by this agreement without the express written consent of the City of Florence.

Other Conditions:

This instrument contains the entire agreement between the parties and shall not be modified except by written instrument. Any matters not expressly provided for herein shall be governed by the sole discretion and direction of the City of Florence.

Lessee:

Printed Name: Carolyn M. Fehell
Signature: Carolyn Mitchell
Address: 2526 Whipperwill Rd.
City: Efingham State SC Zip 29541
Phone: 843-956-3416
Email: cm.fehm27@yahoo.com

IMPORTANT:
PERMISSION TO USE THE SPACE REQUESTED IS NOT CONSIDERED APPROVED UNTIL YOU RECEIVE A COPY OF THE ENTIRE AGREEMENT APPROVED AND SIGNED BY THE CITY OF FLORENCE DESIGNEE.

Park Use Agreement & Permit

Please Print

Name of Applicant Zyon Israel

Organization Youth Violent Conflict Resolution Organzitaion

Address 1823 Gregg Street

City Columbia State SC Zip Code 29201

Telephone Number 70641419393 Alt Telephone Number N/A

Email address Israelzyon1@gmail.com

Park/Facility to be used: Iola Jones Park

Specific area to be reserved Community Center

Date of the Event: 05/30/2026 Expected Attendance: 40-60 People

Set Up Time: 8:00am Event Starting Time: 10:00am

Event Ending Time: 3:00pm End Cleanup Time: 4:30pm

Describe in detail the type of Event/Activity: (Ex: Wedding, Birthday Party, Dinners, Reception, Etc.)

The Youth Conflict Resolution Center's mission statement is: "Empowering young leaders with transformative conflict resolution tools to foster collective peace and community achievement."

Will you need access to park area for loading/unloading? yes

Will electricity be needed? yes

If yes, what are the power requirements? _____

Will the Event have security? no

Will Food and/or Drinks be Served? yes



City of Florence
Parks & Recreation Department
513 Barnes Street, Florence, SC 29501

Park Use Agreement & Permit

Are You Proposing to Serve Any Alcoholic Beverages? no

Note: To serve alcoholic beverages a SC Dept. of Revenue license is required, and special permission must be obtained by the City of Florence and the Florence Police Chief. In addition, if approved, the lessee must provide proof of liquor liability insurance and name the City as an additional insured.

Note: The only Parks & Recreation Facilities which allow alcoholic beverages at this time are the Dr. Eddie Floyd Tennis Center, Florence Soccer Complex, Sports Complex Stadium and the Lawton-Chase House.

Do you have the required insurance for your event? no

See "Proof of Insurance" on the following pages for more information.

I have read the City of Florence Parks & Recreation Department's Park Facilities Use and Rental Guidelines and agree to abide by the conditions stated therein. I also understand that we may have to appear before the Parks & Beautification Commission for approval of event. I also agree to provide the City of Florence, if required, a Certificate of Insurance naming the City as Additional Insured.

_____ Applicant

Signature Date

Please review and complete event information on following pages.

To Be Determined by City Staff

The Lessee shall make payment to the City at least 10 days prior to the scheduled date of usage. Fee schedule can be obtained by calling or visiting the City of Florence Parks & Recreation Department.

USAGE FEE \$ _____ DEPOSIT FEES _____

TOTAL = _____

Approved By: _____

(Parks & Recreation Staff) Date & Time Rec'd



Parks & Recreation Department's Park Facilities Use and Rental Guidelines

Proof of insurance:

The Lessee shall provide to the City at least 10 days prior to the scheduled date of usage, proof of liability insurance acceptable to the City in which the City, Sponsor(s), Vendor(s), and Performer(s) are additional insured's. The Certificate of Insurance confirming coverage should indicate in the description of operations section the name of the event, date(s) of the event and activities encompassed in the event. The liability insurance should provide a minimum policy limit of \$1,000,000 per occurrence, \$2,000,000 for products/completed operations and general aggregate. The exact terms and conditions of such policy shall be specified by and meet the specifications of the City.

If Lessee does not have proper insurance coverage, it may be obtained through the Municipal Association of SC TULIP Program.

Compliance:

The Lessee shall comply with all laws, ordinances and regulations adopted or established by federal, state, county or city governmental agencies and the Lessee shall not suffer or permit to be done anything on said premises in violation of such laws, ordinances, or regulations.

Payment of Fees:

All applicable fees shall be paid at least ten (10) days prior to the scheduled date of the event. Any applicable licenses or permits shall be obtained and proof of same be provided prior to the payment of fees and execution of this agreement. Failure to pay and/or obtain licenses, insurance and permits as noted will result in denial of use by the City. The City reserves the right to seek restitution for any loss of revenues resulting from Lessee's failure to pay.

Hold Harmless:

The Lessee shall defend, indemnify and hold harmless the City, it's officials, agents, servants and/or employees, each severally and jointly, from and against any and all liabilities, demands, claims, damages, losses, costs and expenses of every kind and description, including, but not by way of limitation, any and all direct and indirect costs of defense made against or incurred by such indemnities as a direct or indirect consequence of injury, sickness or disease, including death, to persons, injury or destructions of property, including without limitation the loss of use of such property, and any other cause of action whatsoever arising out of or resulting from or which would not have occurred or existed by for the existence of the Lease and Agreement. This indemnity shall include, but not by way of limitation, any and all liabilities, demands, claims, damages, losses, costs and expenses caused or alleged to have been caused by any negligent or other act of any such indemnities.

Security:

It is agreed that the City shall not be responsible for providing any security to the property or persons of the Sponsor, Performer, or the agents, servants, invitees and/or permittees of the Lessee. Any security provided by the City shall be for the sole benefit of the City only. If Lessee determines that additional security is needed, coordination should be made to employ off-duty City of Florence Police Officers at a cost to be incurred solely by the Lessee.

Other Conditions:

In permitting the use of the premises, the City retains the right, but not the duty, to enforce all necessary and proper rules for the management and operation of the premises. City employees and their designated agents shall be granted full access to the site without any restrictions whatsoever. It is understood that the Lessee shall not permit any event to be held upon the premises which would be offensive to public morals. Sound loudness levels of performances shall comply with all local ordinances. In the event that Lessee violates these regulations, the City reserves the right to immediately terminate the activity and/or performance and demand that Lessee immediately vacate the premises.

Damages:

The Lessee shall be liable to the City for all damages to the property or adjacent property. Lessee shall pay to the City the cost of repairs or replacement for any and all damage of whatever origin or nature which might have occurred during the term of the period of this lease.

Cleanup:

It is agreed that the City shall not be responsible for providing any event setup or cleanup unless otherwise stipulated in writing. Lessee shall be responsible for leaving event area in the same condition as they found it prior to the setup of the event. Trash shall be properly disposed of.

Assignment:

The Lessee shall not assign or sublet the premises and space covered by this agreement without the express written consent of the City.

Other Conditions:

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This instrument contains the entire agreement between the parties and shall not be modified except by written instrument. Any matters not expressly provided for herein shall be governed by the sole discretion and direction of The City of Florence.

LESSEE:

Printed Name: _____

Signature: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ Email: _____

**IMPORTANT:
PERMISSION TO USE THE SPACE REQUESTED IS NOT CONSIDERED APPROVED
UNTIL YOU RECEIVE A COPY OF THE ENTIRE AGREEMENT APPROVED AND
SIGNED BY THE CITY OF FLORENCE DESIGNEE.**



Rules and Regulations for Use of Parks and Community Centers

1. Prior to any Use Of and/or Work Performed on City of Florence Park/Property and/or in the public rights-of-way of the City of Florence the following insurance requirements shall be met by the applicable person/firm/organization/vendor.
2. The parks open one (1) hour before sunrise and close one (1) hour after sunset, except for lighted events.
3. Trash receptacles are located in various areas of the facility. All trash must be appropriately placed in these receptacles during events.
4. Skateboarding is NOT allowed except at the Skate Park located at McLeod Park.
5. Pets are NOT ALLOWED in Community Centers. Service Animals ARE ALLOWED. Animals designated as **Therapy pets ARE NOT ALLOWED**. Pets are allowed in general park areas and must be on a leash at all times. Please clean up after your pet. For your convenience, pet waste stations are provided at various park locations.
6. Alcoholic beverages and illegal drugs will NOT be tolerated in any park or community center.
7. Except for law enforcement personnel, firearms and weapons are NOT allowed in any park or facility.
8. Fireworks are NOT allowed in any park or facility except when specifically authorized by special permit.
9. Self-contained grills are allowed in the park or facility, provided they are kept at least 12” off the ground. The resulting coals and grease must be removed from the park.
10. The parks are designed to accommodate foot and bicycle traffic only. Bicyclers may be required to walk their bikes when large events are in progress and/or to ride in designated areas, AS DIRECTED BY EVENT OFFICIALS.
11. Motorized vehicles, including motorcycles and four-wheelers, may park on-street or in designated parking areas. Except for maintenance crews and emergencies, all other vehicles must receive permission to enter the park for loading/unloading purposes. If approved, vehicles must be removed to a designated parking area before event begins.
12. No inflatables of any type are allowed on the premises of any of the parks.
13. Specific areas or amenities in the park can be reserved upon approval of a formal request submitted to and approved by the Parks & Recreation Department staff. The City Manager or his designee is authorized to issue permits allowing the possession, sale, service, consumption, and distribution of beer and wine at special events.

For More Information, please call or visit the:

City of Florence Park, Recreation, Athletics & Sports Tourism Department
843-665-3253
513 Barnes Street